

Career Development Center
USW Local 831
Developing Skills Today For Tomorrow

2353 Riverside Drive
Danville, Virginia 24540
434-792-1670
Ccdanville.com

SPRING

2025 Class Schedule





2353 Riverside Drive
Danville, VA 24540
Phone: (434)792-1670
Fax: (434)792-1671
Website: www.cdcdanville.com
Facebook: USW Local 831 Career Development Center

The Career Development Center is *YOUR* Union Negotiated Benefit. We offer Customized Courses at our Center that are *FREE* to *ACTIVE* and retired employees and their spouses. There may be some out of pocket expenses for personal supplies for some of the classes; a list will be supplied before the class begins. The customized courses are based on interest that is communicated to the Site Coordinators and/ or our Local Governing Board (UC). Our goal at the Career Development Center is to offer as many classes of interest as possible to benefit and serve our Union Members.

The Career Development Center also offers Tuition Assistance to the active employees and retirees for one year from their retirement date. Tuition Assistance is \$2,500.00 per calendar year, January 1st-December 31st, to apply toward course tuition and required books. The courses can be for credit toward a degree or certification; it can also be used for self-edification courses, such as the motorcycle safety course at Danville Community College. Classes may be taken in a classroom setting or online as long as the learning center is *ACCREDITED*. If there is any question of the learning centers' accreditation, we will be more than happy to help look into it and help with any other questions to help you reach your educational and training goals.

There are new things happening at the Career Development Center. We are now able to offer customized classes at other Career Development Center and International Career Development Center sites. As the courses become available, we will post them on our Facebook page and our Website. Registration for those courses will be done through our center, but because the courses will be offered at other sites there will be registration deadlines. If there is a course you are interested in, please let us know.

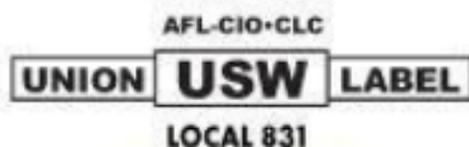
We look forward to helping you reach your educational and skill goals at the USW Local 831 Career Development Center.

Sincerely,
Kathy and Gina

Career Development Center Contact Information:

Site Coordinators:

Gina B. Fox gfox@cdcdanville.com
Kathy H. Patterson kpatterson@cdcdanville.com



<http://www.usw.org>



<https://www.icdlearning.org>

Heartsaver®

First Aid CPR AED



American
Heart
Association®
Learn and Live

During this course, you will gain knowledge and skills that may help save a life. But, the most important goal of this course is to teach you to act in an emergency. Sometimes, people don't act because they are afraid of doing the wrong thing. Recognizing that something is wrong and phoning 9-1-1 for help are the most important things you can do. We'll also teach you how to keep yourself safe by assessing the scene and using personal protective equipment (PPE). And we will discuss Good Samaritan laws, which protect first aid rescuers.

During the course, you will be asked to practice and demonstrate important skills. If you complete all course requirements and demonstrate the skills correctly, you'll receive a course completion card. Your course completion card is valid for 2 years. Call us today to register for this important class!



Section 1-Shifts A & C

Thursday, July 24, 2025

8:30 a.m.-1:30 p.m.

Section 2-Shifts B & D

Thursday, July 17, 2025

8:30 a.m.-1:30 p.m.

Keep Your Family Safe!

This Fire Safety Workshop will highlight the top causes of residential fires and ways to prevent them.

Section 1: 11:30-2:30 pm, Thursday, June 12, 2025

Section 2: 4:30-7:30 pm, Wednesday, June 4, 2025

Home Fire Safety & Prevention

Install smoke detection systems.

Place smoke alarms strategically around the house. Run tests regularly to ensure they work.

Check heating sources and appliances.

Ensure heaters, dryers, and other appliances are installed and working properly.

Keep fire extinguishers handy.

Keep one in potentially risky areas and make sure everyone knows how to use one.

Create a fire escape plan.

Discuss the plan with everyone in the household and run fire drills twice a year to practice.

Never leave cooking food unattended.

Cooking is one of the leading causes of home fires. Stay in the kitchen when cooking.



Know your basic
fire safety tips!

Summer 2025
Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.

Section 2: Classes are scheduled on B & D Shifts Off Days.

***** Are One - Two Day Workshops**



*****What is AI ?:**

Should we or shouldn't we? Is it safe? How does it work? Let's spend some time learning the benefits as well as the hazards.

9:30-12:30 pm, Thursday, May 15, 2025



*****Android vs iPhone:**

There is no clear winner between iPhone and Android. It's really a matter of choice but knowing the pros and cons of each phone can make the choice easier. Let's spend a little time exploring both smartphones. You might be surprised at some of the undiscovered gems waiting for you.

9:30-12:30 pm, Thursday, June 26, 2025

*****Photo Editing Workshop:**

Learn how Photo Editing can be a beneficial and fun tool. Want to add text to a photo? Need to crop, sharpen, or enhance photos? Want to create a graphic for social media? This class will cover many aspects of photo editing as well as some of the programs (including FREE options) available to you.

9:30-12:30 pm, Tuesday, July 10 & Thursday, July 15, 2025



Summer 2025
Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.
Section 2: Classes are scheduled on B & D Shifts Off Days.
***** Are One - Two Day Workshops**



**Enhance Your Skills
or
Learn New Ones
in our
Computer Applications
and
Concepts Class**

Computer Applications and Concepts: All Levels

This course will go over computer concepts, internet skills, word processing, spreadsheet, database, and presentation software.

10:30-12:30 pm, Alternating Tuesdays and Thursdays, May 8 - July 22, 2025



**Unlock Your
Potential with Computer Skills**

Basic Computer Skills: All Levels

**8:30-10:30 am, Alternating Tuesdays and Thursdays,
May 8 - July 22, 2025**

Summer 2025
Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.

Section 2: Classes are scheduled on B & D Shifts Off Days.

***** Are One - Two Day Workshops**



*****Caregivers Support Group**

These group meetings will give caregivers a non judgmental opportunity to share experiences, concerns, the joys and also the frustrations of caring for a loved one. The meetings will allow people to talk about what they are going through with others who will understand what it takes to be a caregiver. It's an honor to take care of a loved one, but until someone does it themselves, people do not realize the toils it takes on a person, emotionally, physically and sometimes financially. Your Site Coordinators have lived it and know how important it is to be able to talk about it with someone that understands.



12:30-2:30 pm Tuesday, May 27, 2025

12:30 -2:30 pm Thursday, June 26, 2025

12:30-2:30 pm Tuesday, July 22, 2025



To care for those who once cared for us is one of the highest honors in life.



*****DIY Home Repairs and Hacks:**

In this workshop we will discuss household weather stripping; adjusting a dragging door; patching a wall; and so much more.

Section 1: 11:30-2:30 pm Wednesday, June 25, 2025

Section 2: 4:30-7:30 pm Monday, June 23, 2025

Summer 2025
Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.

Section 2: Classes are scheduled on B & D Shifts Off Days.

***** Are One - Two Day Workshops**



Small Engine Repair

Bring your Mowers and other Small Engine Equipment and learn how to repair and do preventative maintenance to keep them working at their best performance. *8 per section Max

Section 1: 5:30 - 8:30 pm Alternating Mondays & Wednesdays, May 14 - June 30, 2025

Section 2: 5:30 - 8:30 pm Alternating Mondays & Wednesdays, May 7 - July 2, 2025

Section 3: 3:30 - 6:30 pm Alternating Tuesdays & Thursdays, May 15 - July 1, 2025

*** Trailer Safety

The Virginia Department of Transportation (DOT) requires a walk-around inspection before trailer use to inspect lights, axle hardware, brakes, suspension, frame, hitch and breakaway components to minimize the chances of an accident or a citation. This class will show you how to do this inspection before getting your trailer on the road.



Section 1: 11:30-2:30 pm Thursday, June 26, 2025

Section 2: 3:30-6:30 pm Thursday, June 5, 2025

*5 Max for this Class

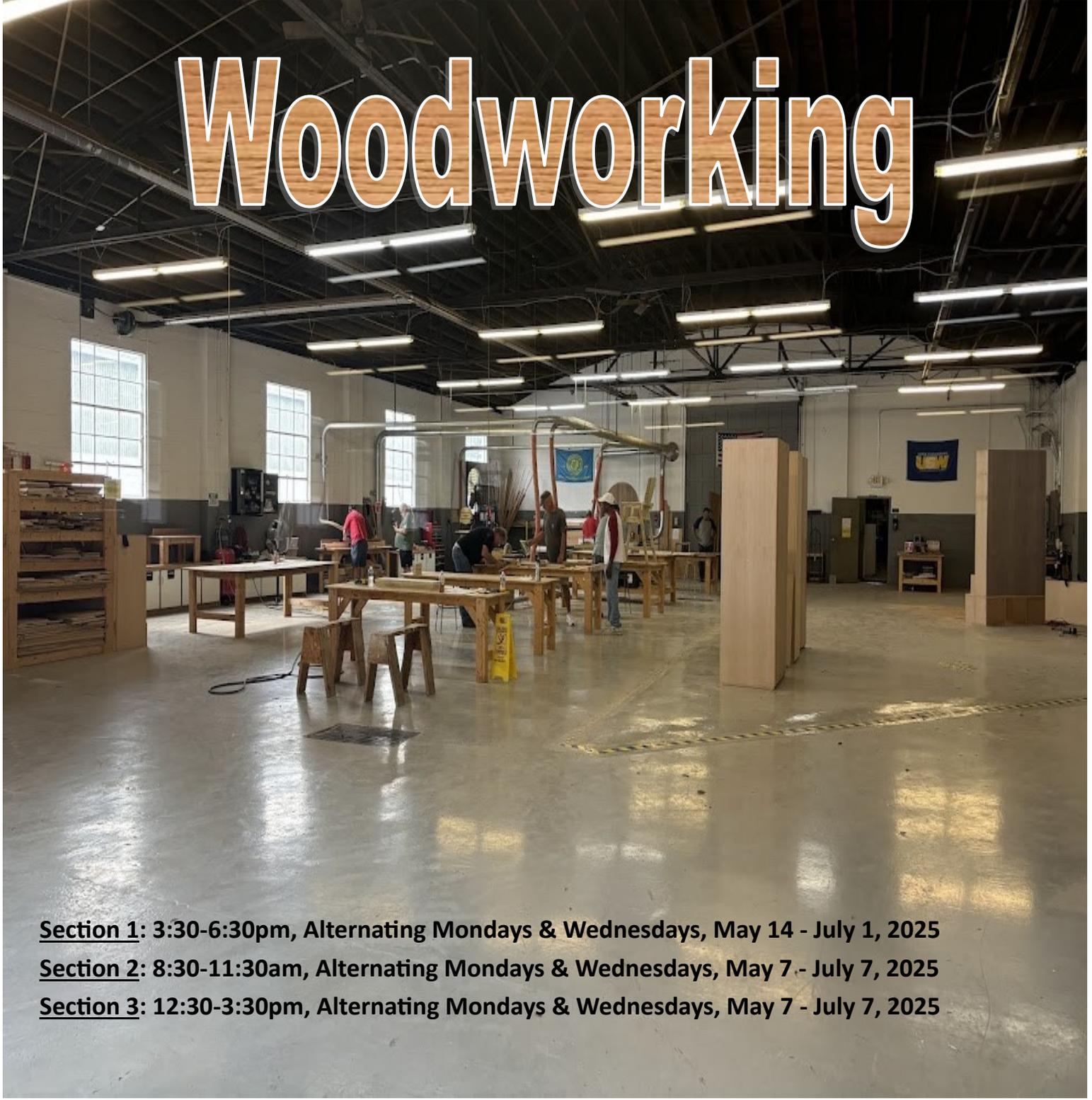
Summer 2025
Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.

Section 2: Classes are scheduled on B & D Shifts Off Days.

***** Are One - Two Day Workshops**

Woodworking

A wide-angle photograph of a large, industrial-style woodworking shop. The room has a high ceiling with exposed metal trusses and numerous long, rectangular fluorescent light fixtures. The floor is a smooth, light-colored concrete. In the foreground, there are several wooden workbenches and stools. In the background, several people are working at their stations. There are large windows on the left side of the room, and various pieces of equipment and materials are visible throughout the space.

Section 1: 3:30-6:30pm, Alternating Mondays & Wednesdays, May 14 - July 1, 2025

Section 2: 8:30-11:30am, Alternating Mondays & Wednesdays, May 7 - July 7, 2025

Section 3: 12:30-3:30pm, Alternating Mondays & Wednesdays, May 7 - July 7, 2025



Active Members Call Your Local Career Development Center at (434)792-1670 to Register for Live & Online or Zoom Classes.

live & online/ZOOM

L&O Business Planning I: How to Develop a Business Plan

8wks

This is an introductory course in developing a business plan that requires no previous knowledge of the business planning process. This course will provide you with the ability to learn what is involved in developing a plan for a successful business. You will learn about an operational plan, personnel planning and finally a marketing and a financial plan. Spouses may attend at no charge. Planning is the key to success.

Prerequisites: None

Thursdays–June 12 to August 7

No Class: July 3

8am-10am or 4pm-6pm or 6pm-8pm

Location: Leon Lynch Instructor: Scott Williams

Easy Guitar

12wks

Easy Guitar is a class designed and taught by award winning guitarist and educator Eric Lambert. It's easy and fun and will make your dream of making music on the guitar come true. This online class is augmented with video and 24/7 support via text and email.

Prerequisites: Own a guitar

Mondays–May 5 to July 28

No Class: May 26

11am-12pm or 3pm-4pm

Location: ZOOM

Instructor: Eric Lambert



How to Travel for Free

1wk

We're back to our travels, but everything is getting more expensive. World traveler Gina Henry will show you how to make your travel free and affordable. Learn about the deep travel discounts being offered right now to motivate you to book a vacation. Earn free airline tickets, hotels, tours & more in the USA & worldwide! Learn about reward credit cards offering free air, hotels & cash back to pay for your trip. Volunteer at state & national parks, fun work vacations, paid travel & remote work opportunities and more. Includes a 100-page digital book (\$39.95 value). More info: www.GinaHenry.com. Prerequisites: None

Monday–April 28

9am-11:30am or 3pm-5:30pm

Location: ZOOM

Instructor: Gina Henry



Learn to Play Piano/Keyboard: Levels 1, 2, 3, 4, or 5

10wks

This class is designed for all levels of Piano students. Learning and playing the piano/keyboard can open up an incredible door of creativity for you, as well as a fulfilling life of music making. Learn from an instructor with over 45 years of playing experience and over 30 years of teaching experience. The instructor will work with groups and individuals based on their piano level. This class is available on-site, or can be Zoomed with instructor online, or can be a hybrid class (on-site and/or Zoom) in case you cannot make it to class due to your schedule or other time conflicts.

Prerequisites: None

Tuesdays–April 29 to June 24

Thursday–June 26

11:30am-1pm or 3:30pm-5pm

Location: Leon Lynch/ ZOOM

Instructor: Frances Zahariadis



L&O MTE Prep

12wks

This 12-week course will introduce students to topics related to industrial electrical maintenance and troubleshooting of AC/DC circuits and motors, print reading, analog and digital circuits, test equipment, computers, DC Crane instrumentation and hydraulics. This course is for students who want to take the Ramsay Test or get a better understanding of MTE principals.

Thursdays–June 5 to August 28

No Class: June 19

9am-12pm or 3:30pm-6:30pm

Location: JobLink

Instructor: Joseph Hynek



Tuition Assistance

Active employees and retirees up to one year of retirement date are eligible for up to \$2,500.00 per year (Jan.- Dec.) at an accredited school. The tuition assistance can be used for course tuition and required books. Tuition assistance **cannot** be used towards course equipment, supplies or testing fees. **Tuition assistance will not pay for failed, dropped, withdrawn or repeated courses.** It is the **participants responsibility** to let the Career Development Center know if they have withdrawn from a course.

College and or trades classes can be for credit or for self-edification as long as they are taken at an **accredited** learning site. If you are not sure of a sites accreditation we will help look into that information. The courses can be in person and/or online.

To apply for tuition assistance a Career Development Center Tuition Assistance Application must be completed at our site. A **printed** copy of the participants course registration from the school/learning site is required to process the application. If the participant paid for the courses or books out of pocket we will need the completed application, **printed** course registration and the **printed** receipts and we will reimburse the participant normally within two weeks.

***Tuition Assistance is limited to **One** active subscription-based online learning subscription per year.

***Tuition Assistance is limited to \$500.00 per year for self-edification and online learning subscriptions.

***If you have college credits from years ago, DON'T let them go!**

They can still be used to complete degrees and achieve those goals.

***Most college credits will transfer from college to college therefore;**

Don't feel like you have to start over.

***An investment in you is an investment in your future.**

***IT'S NEVER TOO LATE!**



LinkedIn
LEARNING

Access to LinkedIn Learning, an on-demand learning solution designed to help you gain new skills and advance your career. You will receive a customized learning experience that features instructional content relevant to your professional interests and goals. Call the Career Development Center and learn how you can use your tuition assistance to utilize all of these LinkedIn learning resources.

With LinkedIn Learning, you get:

- Unlimited access. Choose from more than 5,000 video tutorials, covering business, creative and technology topics.
- Personalized recommendations. Explore the most in-demand skills based on your experience.
- Expert instructors. Learn from industry leaders, all in one place.
- Convenient learning. Access courses on your schedule, from any desktop or mobile device.
- Helpful resources. Reinforce new knowledge with quizzes, exercise files, and coding practice windows.



Subscription-Based Online Learning Providers Approved for TA

The following online learning providers have been approved by the ICD National Office for Tuition Assistance funding through the subscription-based online provider policy.

\$500.00 per calendar year of tuition assistance can be utilized for Subscription-Based Classes.

<u>Provider</u>	<u>Website</u>
Rosetta Stone	www.rosettastone.com
Lynda.com aka LinkedIn Learning ITU	www.lynda.com https://ituonline.com/icd
The Great Courses Plus	www.thegreatcoursesplus.com
ToolingU	http://www.toolingu.com/
Career Academy	www.careeracademy.com
Masterclass	https://www.masterclass.com
Universal Class	https://www.universalclass.com/index.htm
Udemy	https://www.udemy.com
Pencil Kings	https://pencilkings.com
SkillShare	https://www.skillshare.com
Coursera	https://www.coursera.org
Duolingo	https://www.duolingo.com
Babel	https://www.babbel.com/

ICD Educational Partners



L&O classes are Career Development Classes offered by the JobLink and Leon Lynch Learning Centers which are recorded and available to other sites via streaming technology. When you sign up for a class that is recorded, you can watch the class live from a remote location or access the class after the session, on demand.



ASHWORTH
COLLEGE

Ashworth College offers two types of programs through its ICD partnership. Participants can take advantage of online, customized type classes at a rate of \$525 each under the "Career Programs" tab. In addition, under the "Degrees" tab, Undergraduate Degree and Certificate Programs are available for \$1440 per semester, and Masters programs are available at a rate of \$2500 per semester. Contact Karen Hedge with questions or to enroll: 1.877.758.7630 ext. 2060 or kahedge@ashworthcollege.edu



COLUMBIA
SOUTHERN
UNIVERSITY

The United Steelworkers Institute for Career Development, as a member of the learning partner tuition discount program, can offer participants a 10% tuition discount and exclusive scholarship opportunities. Participants, along with spouses and children, are also eligible for additional services including no application fee, no evaluation fee, complimentary tutoring, flexible or structured enrollment systems, and all textbooks are provided at no cost through a CSU book grant.

DeVry 
University

ICD has a partnership with DeVry University and its Keller Graduate School of Management to bring you affordable, accredited degree programs with the flexibility you need for a work/life balance. ICD participants are eligible for a 15% reduction on any classes at DeVry University and Keller Graduate School.



We believe all students deserve every opportunity to discover their strengths and develop a growth mindset with 1:1 24/7 professional tutoring. NetTutor helps all learners confidently progress in the classroom and beyond.

ICD Educational Partners



Enroll with a school that helps 30,000+ people each year achieve their goals through affordable online education and training. Whether you're interested in building a new skill or furthering your career, Penn Foster can help by providing you access to high-quality career and college courses. Penn Foster's easy-to-use learning platform gives you access to books and study materials on the go, helping you learn when and where you want, at your own pace. Check out the **100+ accredited Career Certificate and Diploma programs** and **100+ College Courses and Degrees** available to you through Penn Foster's partnership with ICD.



Rosetta Stone® provides complete language solutions for beginner, intermediate, and advanced learners in both English and World Languages. Rosetta Stone® offers personalized, online learning experience based on a learner's proficiency and goals in 24 languages and includes live online tutoring. Partnership with ICD gives ICD participants exclusive access to the Rosetta Stone® Catalyst™ Language Solution for 12 months. Contact your ICD Coordinator for details.



SUNY EMPIRE
STATE COLLEGE

SUNY Empire State College educates 16,000 students per year in person, online, and through a blend of both, at campuses and learning hubs located in every region of New York State, across the country, and at eight international sites worldwide. Together with one of SUNY Empire's 800 faculty mentors, each student designs their own individualized pathway to a college degree that accommodates their schedule and awards credit for prior college-level learning. Associates, Bachelor's and Master's degrees are geared to adults and available in a wide variety of fields, including nursing, business, arts, and labor studies. USW-ICD participants receive a waiver of the \$50 admission fee and a one-time \$100 scholarship.



Tooling U-SME

Tooling U-SME delivers versatile, competency-based learning and development solutions to manufacturing, working with over half of all Fortune 500® manufacturing companies, plus educational institutions across the country. A division of SME, Tooling U-SME partners with customers to build high performers who help their companies drive quality, productivity, innovation, and employee satisfaction. Participants can subscribe to the entire library for 3 months (\$200) or 12 months (\$500).



Become a Home Inspector!!

Who: Inspection Certification Associates

What: Virtual Online Home Inspection Course + Classroom & Field Training

When: Online course available with unlimited 24/7 access forever! Classroom and Field Training to Be Determined based on interest

Why: Be your own boss and run your own business, work for a local firm or do it part time to supplement your income

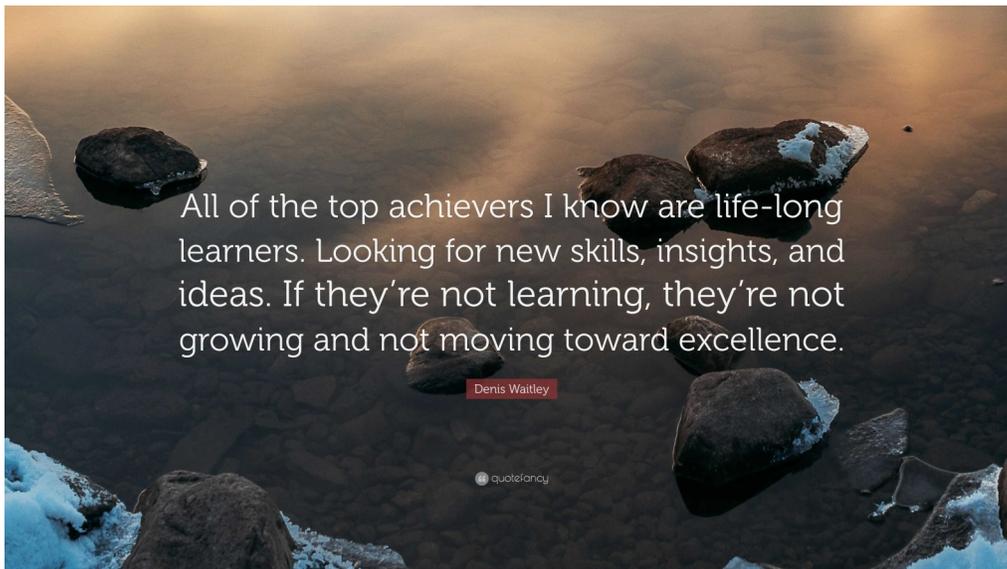
What this course covers:

This course teaches individuals how to inspect a residential property and provide a professional inspection report to Real Estate Agents and Mortgage professionals. The course covers Structure, Exteriors, Roofing, HVAC, Electrical, Plumbing, Insulation/Ventilation systems, Report Writing, and Business Development/Marketing.

Average inspections pay between \$300 - \$500 and take about 2-3 hours based on age and square footage of the property. **You do not have to be an expert in construction!!**

If interested in taking this course contact

Gina Fox or Kathy Patterson at 434-792-1670.



Tino Fulimeni Scholarship Fund

ANNOUNCEMENT

From the Institute for Career Development (ICD)

In 2024, five \$1,000 scholarships were awarded to children/grandchildren of Steelworkers by ICD.

The *Tino Fulimeni Scholarship Fund* was established to honor the memory of Brother Fulimeni. Tino was a fanatic about ICD. His commitment and contribution are evident in the success of the Career Development Program.

The *Fund* is administered by ICD in Merrillville, IN.

The following criteria must be met to be eligible for the scholarship drawing:

- ❖ Applicant must be a high school graduate enrolled in college in the fall semester of 2025 *or* a college student returning to school in the fall semester of 2025 or spring semester of 2026.
- ❖ Students pursuing trade or vocational programs are also encouraged to apply, provided they are enrolled in a recognized training program for the fall semester of 2025 or spring semester of 2026.
- ❖ Applicant must have maintained, in the past, at least a cumulative 3.0 grade point average and can demonstrate this with a transcript if selected.
- ❖ Applicant must be the child/grandchild of a United Steelworkers member who is currently eligible to participate in the Career Development Program.

Application Deadline is November 10, 2025

Submit an application online at www.icdlearning.org

Or MAIL or FAX applications to:
Tino Fulimeni Scholarship Fund
c/o The Institute for Career Development, Inc.
1300 East 85th Avenue
Merrillville, IN 46410
Fax: 219-736-9216

Additional applications may be obtained from your local ICD program Coordinator, or by calling ICD at (219) 738-9029.