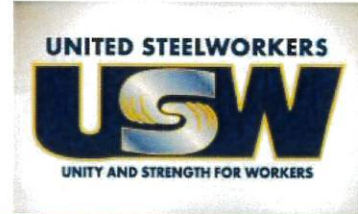




2353 Riverside Drive
Danville, Virginia 24540
Ph: 434-792-1670
Cdcdanville.com



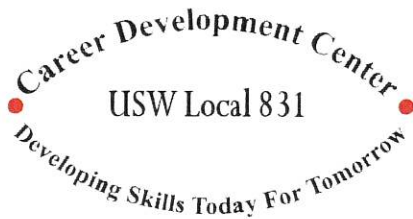
2024 Course Schedule



The Career Development Center, Inc. is a union-negotiated benefit for the Goodyear hourly workers. All classes at the center are at no cost to you!

In addition, all hourly employees have \$2,500.00 (beginning January 1st), (Per calendar year) available for any classes you would like to take from an accredited college or university.

CALL US TODAY FOR DETAILS!



2353 Riverside Dr.
Danville, VA 24540
Phone: (434)792-1670
Fax: (434)792-1671
Website: www.cdcdanville.com
Facebook: USW Local 831 Career Development Center

The Career Development Center is *YOUR* Union Negotiated Benefit. We offer Customized Courses at our Center that are *FREE* to active and retired employees and their spouses. There may be some out of pocket expenses for personal supplies for some of the classes; a list will be supplied before the class begins. The customized courses are based on interest that is communicated to the Site Coordinators and/or our Local Governing Board (LJC). We are currently going through some changes due to new state regulations that have been implemented due to the pandemic. We look forward to getting the Career Development Center back on track and growing to its fullest potential to have as many classes of interest as possible to benefit and serve our Union Members.

The Career Development Center also offers Tuition Assistance to the active employees and retirees for one year from their retirement date. Tuition Assistance is \$2,500.00 per calendar year, January 1st—December 31st, to apply toward course tuition and required books. The courses can be for credit toward a degree or certification; it can also be used for self-edification courses, such as the motorcycle safety course at Danville Community College. Classes may be taken in a classroom setting or online as long as the learning center is *ACCREDITED*. If there is any question of the learning centers' accreditation, we will be more than happy to help look into it and help with any other questions to help you reach your educational and training goals.

There are new things happening at the Career Development Center. We are now able to offer customized classes at other Career Development Center and International Career Development Center sites. As the courses become available, we will post them on our Facebook page and our Website. Registration for those courses will be done through our center, but because the courses will be offered at other sites there will be registration deadlines. We will also continue to add courses to our program as we will be partnering with new vendors to increase the amount and types of courses we will be able to offer. We will post updates as they become available. If there is a course you are interested in, please let us know.

We look forward to having everyone return and welcoming new participants to the USW Local 831 Career Development Center.

Sincerely,
Kathy and Gina

Career Development Center Contact Information:

Site Coordinators:

Gina B. Fox gfox@cdcdanville.com
Kathy H. Patterson kpatterson@cdcdanville.com



Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.

Section 2: Classes are scheduled on B & D Shifts Off Days.



Basic Computer Skills: All Levels

Section 1: 3:30-5:30 pm, Alternating Tuesdays and Thursdays,
January 16 - March 7, 2024

Section 2: 8:30-10:30 am, Alternating Tuesdays and Thursdays,
January 18 - March 5, 2024

Computer Applications and Concepts: All Levels

This course will go over computer concepts, internet skills, word processing, spreadsheet, database, and presentation software.

Section 1: 5:30-7:30 pm, Alternating Tuesdays and Thursdays, January 16 - March 7, 2024

Section 2: 10:30-12:30 pm, Alternating Tuesdays and Thursdays, January 18 - March 5, 2024

Genealogy Group: Will meet 3:30 - 5:30 pm, Once a month on Mondays:
January 22nd, February 19th and March 18th, 2024



Photo Editing and Restoration Workshops:
Will meet 5:30 - 7:30 pm, Once a month on Mondays:
January 22nd, February 19th and March 18th, 2024



Air Frying Basics: *Limited Class Size

Will discuss the different types of Air Fryers on the market
and learn how to cook healthier and faster.

12:30-2:30 pm, Alternating Tuesdays and Thursdays,
February 1 - February 15, 2024



Floral Refresh: *Limited Class Size

Outdated, Faded, or falling apart arrangements can be revived.
Use the base you already have to give your arrangement new life.

12:30-2:30 pm, Alternating Tuesdays and Thursdays,
February 20 - March 5, 2024

Before



After



Custom Courses

Section 1: Classes are scheduled on A & C Shifts Off Days.

Section 2: Classes are scheduled on B & D Shifts Off Days.



Small Engine Repair:

Section 1: 5:30 - 8:30 pm

Alternating Mondays & Wednesdays, January 24 - March 11, 2024

Section 2: 5:30 - 8:30 pm

Alternating Mondays & Wednesdays, January 17 - March 4, 2024

Introduction to Basic Welding:

In this introductory course you will learn various welding methods and techniques. The participant will learn about different types of welding equipment, basic welding safety, and the use of various tools to prepare metals for welding. This course is geared for the beginner but all skill levels are welcome.

Section 1A: 8:30-10:30 am, Alternating Mondays & Wednesdays, Jan. 24 - March 11, 2024

Section 1B: 10:30-12:30 pm, Alternating Mondays & Wednesdays, Jan. 24 - March 11, 2024

Section 1C: 12:30-2:30 pm, Alternating Mondays & Wednesdays, Jan. 24 - March 11, 2024

Section 1D: 3:30-5:30 pm, Alternating Mondays & Wednesdays, Jan. 24 - March 11, 2024

Section 2A: 8:30-10:30 am, Alternating Mondays & Wednesdays, Jan. 17 - March 4, 2024

Section 2B: 10:30-12:30 pm, Alternating Mondays & Wednesdays, Jan. 17 - March 4, 2024

Section 2C: 12:30-2:30 pm, Alternating Mondays & Wednesdays, Jan. 17 - March 4, 2024

Section 2D: 3:30-5:30 pm, Alternating Mondays & Wednesdays, Jan. 17 - March 4, 2024



Woodworking:

Section 1: 3:30 - 6:30 pm, Alternating Mondays & Wednesdays,
January 24 - March 11, 2024

Section 2: 8:30 - 11:30 am, Alternating Mondays & Wednesdays,
January 17 - March 4, 2024



live & online classes

AI (Artificial Intelligence)

4wks



Business Planning III: Finalization of a Business Plan

8wks

AI = Artificial Intelligence. Everyone is talking about AI. What exactly is it? How can it help me? Is it dangerous? What are the facts and what is so controversial about AI? Did you know that AI is already part of many things in daily life? From personal assistants to self-driving cars, AI is having a huge impact on nearly every industry. Join your Instructor in this eye-opening class and get the answer to these and many more questions about AI. See real life examples of AI at work today and see where AI is headed. You can use AI productively in your everyday tasks today. Come see how. Prerequisites: None

Tuesdays–February 6 to February 27
10am-12pm or 3:30pm-5:30pm
Location: ZOOM ONLY
Instructor: William Needles

This course will allow the participant the opportunity to complete a final draft of a business plan. The final draft will include an operational plan, a management plan, a marketing plan, as well as a complete financial plan. The financial plan will include a revenue forecast, an operating expense forecast and will generate a projected profit and loss and cash flow projections. Spouses are welcome to attend at no charge. Prerequisites: None

Thursdays–March 14 to May 2
8am-10am or 4pm-6pm or 6pm-8pm
Location: Leon Lynch
Instructor: Scott Williams



How to Keep Records Using QuickBooks

6wks

Business Planning II: Fine Tuning Your Business Plan

8wks

This course allows the participant the opportunity to complete an initial draft of a business plan. The initial draft will include an operational plan, a management plan, a marketing plan, as well as a financial plan. The financial plan will include a comprehensive revenue forecast, a profit and loss projection and a cash flow projection. Spouses are welcome to attend a no charge. Prerequisites: None

Thursdays–January 11 to February 29
8am-10am or 4pm-6pm or 6pm-8pm
Location: Leon Lynch
Instructor: Scott Williams

Keeping accurate and thorough records in a small business is a must. The business owner must know how his/her financial status is at all times. This course is designed to teach a simple method to track money coming in and out of a business. This information is critical in maintaining accurate financial records for taxation purposes. This course will provide you the ability to develop customer/vendor databases, recording expenses, writing checks, creating sales receipts and invoices, tracking inventory and bills to be paid. Do not lose sleep whether or not your records are in order. Prerequisites: None

Wednesdays–February 7 to March 13
8am-10am or 4pm-6pm or 6pm-8pm
Location: Leon Lynch
Instructor: Scott Williams



L&O Information

Students will receive traditional classroom instruction and online availability. Each live class is recorded and then uploaded and made available online within 48 hours of the live class.

ZOOM/Online

Easy Guitar for Everyone V2

12wks Go with your GUT Feeling

6wks

Everyone is welcome from beginners to advanced players! Learn to play the guitar fast and easy with award winning guitarist Eric Lambert in the comfort of your own home! Using the Zoom app and your computer or tablet, Eric teaches you all the techniques you need to know to play your favorite songs. Each class is video recorded so the student is able to review it's contents anytime night or day. Eric will also be available via Zoom, text and email for support to answer, or demonstrate the answer, and to answer any questions you may have. Have fun! Play guitar! Prerequisites: own a guitar

Mondays–January 8 to April 1

No Class: January 15

11am-12pm or 3pm-4pm

Location: ZOOM

Instructor: Eric Lambert



Free Vacations: Affordable Fun Family Travel

1wk

Travel free on your next family vacation when you know how to find the deep travel discounts. World traveler Gina Henry shows you how. Earn free airline tickets, hotel nights, tours and more in the USA and worldwide. Learn about reward credit cards, volunteer at state and national parks, fun work vacations, paid travel opprotunities, teach English, mystery shop on vacation and more. Plus important tips on travel websites, health, safety, trip insurance, car travel and packing. Includes a 100-page digital book (\$39.95 value). Go to www.GinaHenry.com for information.

Monday–April 1

9am-12pm or 3pm-6pm

Location: ZOOM

Instructor: Gina Henry



Learn more about Nutrition, Gut Health, and how our current food supply became what it is today. Class topics will be: Anxiety & Digestion, where you will learn the correlation between anxiety or feelings of anxiousness and its relation to your gut health; Cravings & Compulsive Eating, where you will learn the impact of sugar when it comes to cravings and the tools to overcome compulsive eating; The Evolution of our Standard American Diet, in which, students will learn the evolution of food. Prerequisites: None

Thursdays–January 18 to March 7

No Class: February 8 and February 15

9am-10am or 4pm-5pm (PM is ZOOM only)

Location: JobLink

Instructor: Desiree Brummett



Learn to Play the Piano/Keyboard:

10wks

Levels 1, 2, 3, 4, or 5

This class is designed for all levels of Piano students. Learning and playing the piano/keyboard can open up an incredible door of creativity for you, as well as a fulfilling life of music making. Learn from an instructor with over 45 years of playing experience and over 30 years of teaching experience. The instructor will work with groups and individuals based on their piano level. This class is available onsite, or can be Zoomed with instructor online, or can be a hybrid class (onsite and/or Zoom) in case you cannot make it to class due to your schedule or other time conflicts.

Prerequisites: None

Tuesdays–January 30 to April 9

No Class: March 12

11:30am-1pm or 3:30pm-5pm

Location: Leon Lynch/ZOOM

Instructor: Frances Zahariadis



ZOOM/Online

Mystery Shopping: Get Paid to Shop

Do you like to shop? Get paid to shop at almost every store in your area, plus many online shopping assignments from home or on vacation (in over 70 countries). Businesses need to know their customers in order to stay in business. Learn the TOP 100 MYSTERY SHOPPING COMPANIES. Review actual assignments. Get paid or keep the items you buy. A FREE dinner for two at a nice restaurant, a FREE hotel, tank of gas, groceries, dry cleaning, store items and more. Instructor has been a professional mystery shopper for over thirty years and teaches in 90 cities. Includes a 100-page digital book (a \$39.95 value). Go to www.GinaHenry.com for more information.

Monday–April 15
9am-12pm or 3pm-6pm
Location: ZOOM
Instructor: Gina Henry



The Secrets of Reward Credit Cards: Free Air, Hotels, and Cash Back

Earn hundreds of thousands of airline frequent flyer miles and hotel reward points without ever stepping foot on a plane or paying for a hotel and redeem them for high-value trips. Or earn “cash back” to pay for your vacation (or to pay your electric bill, rent, mortgage, etc). Flights and hotels are typically the most expensive part of your vacation. Learn a “Beginner’s Strategy” then graduate to more “Advanced Strategies” that earn you 1 million+ reward points a year. Reward programs are detailed. Includes a 100-page digital book (a \$39.95 value). Go to www.GinaHenry.com for more information.

Monday–April 8
9am-12pm or 3pm-6pm
Location: ZOOM
Instructor: Gina Henry

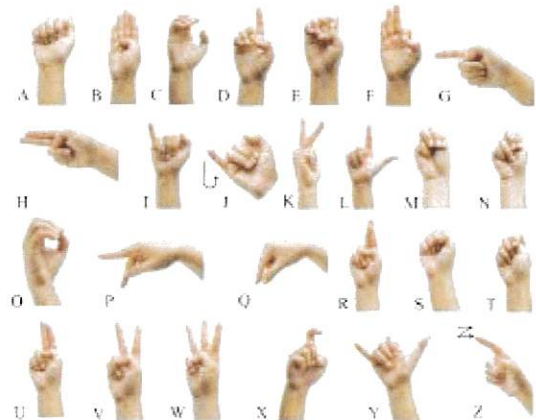


1wk Virtual Beginning Sign Language Class

6wks

To train students how to communicate using American Sign Language, students will have class virtually once a week. Students will have the knowledge of basic traditional signs used by the hearing-impaired or deaf. They will learn the manual alphabet, handshape usage, common phrases, vocabulary training, grammar and interactive vocabulary building. Classes will also be recorded and available for students to watch. Prerequisites: None

Mondays–January 22 to February 26
9am-11am or 12pm-2pm or 6pm-8pm
Location: ZOOM
Instructor: Rhoda M. Jenkins



Tuition Assistance

Active employees and retirees up to one year of retirement date are eligible for up to \$2,500.00 per year (Jan.– Dec.) at an accredited school. The tuition assistance can be used for course tuition and required books. Tuition assistance cannot be used towards course equipment, supplies or testing fees. Tuition assistance will not pay for fail, dropped, withdraw or repeated courses. It is the participants responsibility to let the Career Development Center know if they have withdrawn from a course.

College and or trades classes can be for credit or for self edification as long as they are taken at an accredited learning site. If you are not sure of a sites accreditation we will help look into the information. The courses can be in person and/or online.

To apply for tuition assistance a Career Development Center Tuition Assistance Application (can be printed from our website) must be completed and turned into the office (email/fax/drop off in mailbox) along with the participants course registration from the school/learning site. If the participants paid for the courses or books out of pocket we will need the completed application, course registration and receipts and will refund the participant normally within two weeks.

*If you have college credits from years ago, DON'T let them go!

They can still be used to complete degrees and achieve those goals.

*Most college credits will transfer from college to college; don't feel like you have to start over.

*An investment in you is an investment in your future.

*IT'S NEVER TOO LATE!



Access to LinkedIn Learning, an on-demand learning solution designed to help you gain new skills and advance your career. You will receive a customized learning experience that features instructional content relevant to your professional interests and goals. Call the Career Development Center and learn how you can use your tuition assistance to utilize all of these LinkedIn learning resources.

With LinkedIn Learning, you get:

- Unlimited access. Choose from more than 5,000 video tutorials, covering business, creative and technology topics.
- Personalized recommendations. Explore the most in-demand skills based on your experience.
- Expert instructors. Learn from industry leaders, all in one place.
- Convenient learning. Access courses on your schedule, from any desktop or mobile device.
- Helpful resources. Reinforce new knowledge with quizzes, exercise files, and coding practice



Subscription-Based Online Learning Providers Approved for TA

The following online learning providers have been approved by the ICD National Office for Tuition Assistance funding through the subscription-based online provider policy. If you would like the ICD National Office to consider a provider for approval, please contact your Program Specialist.

<u>Provider</u>	<u>Website</u>
Rosetta Stone	www.rosettastone.com
Lynda.com	www.lynda.com
aka LinkedIn Learning ITU	https://ituonline.com/icd
The Great Courses Plus	www.thegreatcoursesplus.com
ToolingU	http://www.toolingu.com/
Career Academy	www.careeracademy.com
Masterclass	https://www.masterclass.com
Universal Class	https://www.universalclass.com/index.htm
Udemy	https://www.udemy.com
Pencil Kings	https://pencilkings.com
SkillShare	https://www.skillshare.com
Coursera	https://www.coursera.org
Duolingo	https://www.duolingo.com
Babel	https://www.babbel.com/

ICD Educational Partners



L&O classes are Career Development Classes offered by the JobLink and Leon Lynch Learning Centers which are recorded and available to other sites via streaming technology. When you sign up for a class that is recorded, you can watch the class live from a remote location or access the class after the session, on demand. .



ASHWORTH
COLLEGE

Ashworth College offers two types of programs through its ICD partnership. Participants can take advantage of online, customized type classes at a rate of \$525 each under the "Career Programs" tab. In addition, under the "Degrees" tab, Undergraduate Degree and Certificate Programs are available for \$1440 per semester, and Masters programs are available at a rate of \$2500 per semester. Contact Karen Hedge with questions or to enroll: 1.877.758.7630 ext. 2060 or kahedge@ashworthcollege.edu



COLUMBIA
SOUTHERN
UNIVERSITY

The United Steelworkers Institute for Career Development, as a member of the learning partner tuition discount program, can offer participants a 10% tuition discount and exclusive scholarship opportunities. Participants, along with spouses and children, are also eligible for additional services including no application fee, no evaluation fee, complimentary tutoring, flexible or structured enrollment systems, and all textbooks are provided at no cost through a CSU book grant.

DeVry 
University

ICD has a partnership with DeVry University and its Keller Graduate School of Management to bring you affordable, accredited degree programs with the flexibility you need for a work/life balance. ICD participants are eligible for a 15% reduction on any classes at DeVry University and Keller Graduate School.



We believe all students deserve every opportunity to discover their strengths and develop a growth mindset with 1:1 24/7 professional tutoring. NetTutor helps all learners confidently progress in the classroom and beyond.

ICD Educational Partners



Enroll with a school that helps 30,000+ people each year achieve their goals through affordable online education and training. Whether you're interested in building a new skill or furthering your career, Penn Foster can help by providing you access to high-quality career and college courses. Penn Foster's easy-to-use learning platform gives you access to books and study materials on the go, helping you learn when and where you want, at your own pace. Check out the **100+ accredited Career Certificate and Diploma programs** and **100+ College Courses and Degrees** available to you through Penn Foster's partnership with ICD.



Rosetta Stone® provides complete language solutions for beginner, intermediate, and advanced learners in both English and World Languages. Rosetta Stone® offers personalized, online learning experience based on a learner's proficiency and goals in 24 languages and includes live online tutoring. Partnership with ICD gives ICD participants exclusive access to the Rosetta Stone® Catalyst™ Language Solution for 12 months. Contact your ICD Coordinator for details.



SUNY EMPIRE
STATE COLLEGE

SUNY Empire State College educates 16,000 students per year in person, online, and through a blend of both, at campuses and learning hubs located in every region of New York State, across the country, and at eight international sites worldwide. Together with one of SUNY Empire's 800 faculty mentors, each student designs their own individualized pathway to a college degree that accommodates their schedule and awards credit for prior college-level learning. Associates, Bachelor's and Master's degrees are geared to adults and available in a wide variety of fields, including nursing, business, arts, and labor studies. USW-ICD participants receive a waiver of the \$50 admission fee and a one-time \$100 scholarship.



Tooling U-SME

Tooling U-SME delivers versatile, competency-based learning and development solutions to manufacturing, working with over half of all Fortune 500® manufacturing companies, plus educational institutions across the country. A division of SME, Tooling U-SME partners with customers to build high performers who help their companies drive quality, productivity, innovation, and employee satisfaction. Participants can subscribe to the entire library for 3 months (\$200) or 12 months (\$500).



Customized Class Registration Form

*Only one class registration form per class.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number – Home: _____ Cell: _____

Email: _____

 Yes

 No

Please check if we have permission to contact and distribute information to you by email. Your email address will not be used for any other purpose or given to a third party.

Date of Birth: _____

Active Employee		Shift:	Clock Card #
Retired Employee		Date of Retirement:	Clock Card #
Active Spouse			Spouse Clock Card #
Retired Spouse			Spouse Clock Card #

Emergency Contact Information: (Optional)

Name and Relationship: _____

Telephone Number(s): _____

Course Name	Section	Start Date	Completion Date

*****Classes are filled on a first come, first served basis. If a participant misses 2 classes without notifying the CDC, their spot will be given to the next person on the waiting list.**

Confidentiality Statement

All information received from you by the Career Development Center is Considered "Confidential Information." Confidential Information will Remain under lock and key at all times when not in use and will not be Released to anyone without your written consent.

USW Local 831L Career Development Center, 2353 Riverside Drive, Danville, Virginia 24540

Phone (434) 792-1670 - Fax (434) 792-1671 - Website: www.cdcdanville.com